



The Licensing Unit  
Floor 3  
160 Tooley Street  
London  
SE1 2QH

**Metropolitan Police Service**  
**Licensing Office**  
Southwark Police Station,  
323 Borough High Street,  
LONDON,  
SE1 1JL

Tel: 020 7232 6756

Email: SouthwarkLicensing@met.police.uk

**Our reference:** MD/21/ 2863/16

**Date:** 7<sup>th</sup> September 2016

Dear Sir/Madam

**Re:- The Coffee House, 63 Union Street, London SE1 1SG**

Police are in possession of an application from the above for a new premises licence, the application is for the sale of alcohol on and off the premises as a Coffee shop, Training School and event space between the hours of

1100hours-2330hours - Sun-Thurs

1100hours-0030hours - Fri-Sat

The premises is within the Borough and Bankside Cumulative Impact Zone (CIZ) however the hours requested are within Southwark Councils Licensing Policy.

The application contains a number of control measures and Police welcome this response, however further conditions and different wording of some conditions offered are important as to negate any ambiguity and to promote the licensing objectives.

1. A CCTV system is installed at the premises and be maintained in good working order and be continually recording at all times the premises are in use under the licence. The CCTV System must be capable of capturing a clear facial image of every person who enters the premises and cover the main areas used for the consumption and sale of alcohol.
2. All CCTV footage be kept for a period of 31 days and shall on request be made immediately available to officers of the police and the council. There will be at least one person on duty at all times that is familiar with the operation of the CCTV and able to download the footage upon request.

3. That all staff are trained in their responsibilities under the licensing act 2003 and training records to be kept and updated every 6 months and shall, upon request, be made immediately available to Officers of the Police and the Council
4. Entrance to Private events must be either by guest list or ticket only. No ticket sales or entrance fee shall be charged on the door.
5. That a minimum of One SIA registered door supervisors will be engaged when the premises are in operation and the terminal hour when a private hire is in operation. They will be employed at all times until the end of business and all patrons have vacated the premises they will be engaged to monitor admission and re-admissions to the premises, security, protection, screening and dealing with conflict.

The Following is submitted for your consideration, Police would welcome the opportunity to conciliate should the need arise.

Yours Sincerely

Pc Graham White 288MD

Southwark Police Licensing Unit

Tel: 0207 232 6756

# MEMO: Licensing Unit

---

**To** Licensing Unit                      **Date** 8 September 2016

**Copies**

**From** Jayne Tear                      **Telephone** 020 7525 0396

**Email** jayne.tear@southwark.gov.uk

---

**Subject** Re: The Coffee Shop, 63 Union Street, London, SE1 1SG  
– Application to for a premises licence

I write with regards to the above application to for a premises licence submitted by Henry Ayres under the Licensing Act 2003, which seeks the following licensable activities:

- Supply of alcohol (on and off the premises) on Monday to Sunday from 11:00 to 23:00
- Overall opening times shall be on Monday to Sunday from 07:00 to 23:30

Non standard timings requested for licensable activity and opening hours are:

Supply of alcohol on Christmas Eve, New Years Eve and Bank Holidays from 11:00 to 00:00

Opening hours on Christmas Eve, New Years Eve and Bank Holidays from 11:00 to 00:30

The premises is described as 'The Coffee house is located on Union Street, operated by the Gentleman Baristas Ltd is a coffee shop and coffee training school. Situated over 2 main floors the premises also has a small roof terrace, and hires its training school space for private events'.

My representation is based on the Southwark Statement of Licensing policy 2016 – 2020 and relates to the licensing objectives for the prevention of crime and disorder and the prevention of public nuisance.

Section six of the policy (from page 32) deals with Southwark's local cumulative impact policies. This premises sits in the Borough and Bankside policy area as defined in paragraph 129 of the policy and, although described as a coffee shop/training school the premises also wants to hire the space out for events so could also be classed as a bar, this premises falls into the class of premises in 130 of the policy.

Therefore under 119 of the policy there is a rebuttable presumption that applications for new premises licences that are likely to add to the existing cumulative impact will normally be refused or subject to certain limitations. In such circumstances, it is for the applicant to demonstrate that the application will not, if granted, further contribute to the negative local cumulative impact on any one or more of the licensing objectives.

The applicant has not addressed the presumption to refuse this application within the operating schedule. I would recommend refusal of this application unless the applicant can

demonstrate that the premises will not contribute to crime and disorder and public nuisance within the policy area, further conditions to address those objectives could assist the applicant in this rebuttal.

Should the applicant provide further details within the operating schedule that members consider sufficient to prevent the operation of the premises contributing to crime and disorder and public nuisance within the policy area I would be in a position to withdraw my representation.

To address my concerns I ask the applicant to provide the following further information and to consider adding the recommended conditions below to the operating schedule of the application to promote the licensing objectives:

- That an accommodation limit of the premises is provided with details of how that will be controlled.
- To provide a written dispersal policy for the premises.

### **Recommended conditions**

- Any 'off sales' of alcohol shall be sold in closed containers and taken away from the premises.
- Alcohol shall only be supplied to persons that have been invited to, and are attending a training course or event.
- Records of persons invited to the training course or event shall be kept at the premises for inspection by the police or authorised officers of the council.
- An attendance log of persons at the training course or event shall be kept at the premises for inspection by the police or authorised officers

Due to the limited information provided on the application it is not clear whether or not members of the public will be purchasing alcohol as well as coffee at the premises. I therefore seek clarification on this point.

I therefore submit this representation and welcome any discussion with the applicant to consider the above representation

Southwark's Statement of Licensing Policy 2016 – 2020 can be found on the following link:

[http://www.southwark.gov.uk/downloads/download/4399/licensing\\_act\\_2003 -  
\\_southwark\\_statement\\_of\\_licensing\\_policy\\_2016 - 2020](http://www.southwark.gov.uk/downloads/download/4399/licensing_act_2003_-_southwark_statement_of_licensing_policy_2016_-_2020)

Jayne Tear  
Principal Licensing officer  
In the capacity of Licensing Authority as a Responsible Authority

**From:** Sharpe, Carolyn **On Behalf Of** Public Health Licensing  
**Sent:** Thursday, September 01, 2016 5:14 PM  
**To:** Regen, Licensing  
**Subject:** RE: New Premises Licence for 63 Union Street

To whom it may concern:

**Re: 63 Union Street, London SE1 1SG**

On behalf of the Acting Director of Public Health for Southwark (a responsible authority under the Licensing Act 2003) I wish to make representation in respect of the above.

The representation is made in respect of the following licensing objective(s):

- The prevention of crime and disorder
- Prevention of public nuisance
- Public safety

**General Comments**

The applicant requests a license for the sale of alcohol on and off the premises between the hours of 11:00 and 23:00 Mondays to Sundays. No justification has been provided for the requirement of off-sales.

This application is for a premises located within the Borough Bankside cumulative impact policy area and the applicant has not provided sufficient information to rebut the presumption that granting this variation will add to the cumulative impact of crime, disorder and alcohol-related harm within the policy area.

**Recommendations**

- I recommend a licence for on-sales of alcohol only is granted
- I recommend that a condition be imposed upon the license that permits alcohol sales but only for a business that predominantly operates as a coffee shop

If you have any further questions, please do not hesitate to contact me.

Carolyn Sharpe  
*on behalf of Dr Jin Lim, Acting Director of Public Health*



**Chief executive's department**  
Planning division  
5th floor, hub 2  
PO Box 64529  
LONDON SE1P 5LX

EH & TS Licensing Unit  
Hub 2 3rd Floor Tooley Street

X

**Your Ref:** 855177  
**Our Ref:** 16-CE-00803  
**Contact:** Martha Dankwa  
**Telephone:**  
**Fax:** 020 3357 3101  
**E-Mail:** [planning.enquiries@southwark.gov.uk](mailto:planning.enquiries@southwark.gov.uk)  
**Web Site:** <http://www.southwark.gov.uk>

**Date:** 01/09/2016

Dear Sir/Madam

**Premises Licensing re:**  
63 UNION STREET, LONDON, SE1 1SG

**Summary description:** New Premises Licence for the sale of alcohol on/off the prem

**Date Received:** 12/08/2016

We have no objection to this licence application, however please notify the applicant that a planning application should be submitted for the use of the property.

Yours faithfully

Martha Dankwa  
Graduate Planner

**From:** Graham.S.White@met.pnn.police.uk [mailto:Graham.S.White@met.pnn.police.uk] **On Behalf Of** SouthwarkLicensing@met.pnn.police.uk  
**Sent:** Tuesday, September 20, 2016 3:32 PM  
**To:** Mills, Dorcas  
**Cc:** Tear, Jayne; Gui.Chipchase@cpltg.com  
**Subject:** PC Graham White RE: The Coffee House, 63 Union Street

Dorcas,  
Please see agreement below. We withdraw our objection.  
Regards  
Graham

**From:** Gui Chipchase [mailto:Gui.Chipchase@cpltg.com]  
**Sent:** 20 September 2016 15:05  
**To:** MD Mailbox - Southwark Licensing <SouthwarkLicensing@met.pnn.police.uk>  
**Subject:** FAO: PC Graham White RE: The Coffee House, 63 Union Street

Hi Graham,

Good to speak to you today,  
As discussed, we are in agreement with conditions 1 – 3 of your representation to the above named premises.

In addition, I have discussed conditions 4 & 5 with my client and we propose the following in their replacement:

- A record of private events held at the premises will be maintained for inspection by an authorised officer, this record shall detail:
  - i. The name of the booker of the event
  - ii. The day and time of the event
  - iii. The approximate number of attendees & Guest list
  - iv. The nature of the event
  - v. Whether the provision of door supervisors will be necessary
- A minimum of 1 SIA register door supervisors will be employed from 9pm at times when a private event is to be held that engages the terminal hour of the premises licence. They will be engaged to until the end of business and all patrons have vacated the premises, monitor admission and re-admissions to the premises, security, protection, screening and dealing with conflict.

If you are happy with these conditions as proposed please can you confirm this to the Licensing Authority and myself.

Many Thanks  
**Gui Chipchase A.CiEx MIoL**  
HEAD OF LICENSING  
CPL TRAINING  
EGERTON HOUSE  
2 TOWER ROAD  
BIRKENHEAD  
WIRRAL  
CH41 1FN

TEL: 0151 650 6910  
MOB: 0758 6565 754  
FAX: 0151 650 6935  
WEB: [www.cpltraining.co.uk](http://www.cpltraining.co.uk)  
EMAIL: [gui.chipchase@cpltg.com](mailto:gui.chipchase@cpltg.com)

